

## **STAFF REPORT**

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**DATE:** December 11, 2023  
**TO:** Sacramento Regional Transit Board of Directors  
**FROM:** Tabetha Smith, Clerk to the Board  
**SUBJ:** 2024 BOARD MEETING CALENDAR

### RECOMMENDATION

Adopt the Attached Resolution.

### RESULT OF RECOMMENDED ACTION

This action will result in establishing the Sacramento Regional Transit District Board of Directors meeting calendar for 2024.

### FISCAL IMPACT

There is no fiscal impact associated with this action.

### DISCUSSION

The Board's Rules of Procedure require the Board to set forth its regular meeting schedule for the following year. The attached schedule provides for two regular meetings on the second and fourth Monday of each month with the following exceptions:

- January: No meeting on January 8; to be consolidated with the January 22 meeting
- February: No meeting on February 12 due to Presidents Day holiday
- May: No meeting on May 27 due to the Memorial Day holiday
- June: No meeting on June 24 due to City and County recesses
- July: No Meeting on July 8 due to City and County recesses
- October: No Meeting on October 14 due to the Columbus Day holiday
- November: No Meeting on November 11 due to the Veterans Day holiday
- November: No Meeting on November 25 due to the Thanksgiving holiday
- December: No meeting on December 23 due to the Holiday season

Due to both November regular meetings being affected by holidays, there will be a regular meeting scheduled for Monday, November 18.

Staff recommends approval of the 2024 Board Meeting calendar attached to the Resolution as Exhibit A.

RESOLUTION NO. 2023-12-112

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

December 11, 2023

**2024 BOARD MEETING CALENDAR**

WHEREAS, the Sacramento Regional Transit Board of Directors desires to establish its regular meeting schedule for calendar year 2024; and

WHEREAS, Section 3.111 of Article 1 (Meetings) of Chapter 1 (Board Rules) of Title III of the Sacramento Regional Transit District Administrative Code Relating to Rules of Procedure provides in relevant part as follows:

The resolution establishing the Board's regular meeting schedule will state the date for each regular meeting, and the time or place for each regular meeting. Unless otherwise specified in the Resolution establishing the Board's regular meeting schedule, the Board will conduct its regular meetings at Sacramento Regional Transit's Administrative Offices. The Board Agenda will include the physical address of the location where the Board meeting will be held.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the regular meeting schedule set out in attached Exhibit A for the meetings of the Sacramento Regional Transit Board of Directors for calendar year 2024 is hereby adopted.

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PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: \_\_\_\_\_  
Tabetha Smith, Assistant Secretary

# EXHIBIT A

## 2024 BOARD MEETING CALENDAR

### SACRAMENTO REGIONAL TRANSIT BOARD OF DIRECTORS 4:00 P.M.

Monday	NONE	January 8, 2024
Monday	Regular Meeting	January 22, 2024
Monday	NONE	February 12, 2024
Monday	Regular Meeting	February 26, 2024
Monday	Regular Meeting	March 11, 2024
Monday	Regular Meeting	March 25, 2024
Monday	Regular Meeting	April 8, 2024
Monday	Regular Meeting	April 22, 2024
Monday	Regular Meeting	May 13, 2024
Monday	NONE	May 27, 2024
Monday	Regular Meeting	June 10, 2024
Monday	NONE	June 24, 2024
Monday	NONE	July 8, 2024
Monday	Regular Meeting	July 22, 2024
Monday	Regular Meeting	August 12, 2024
Monday	Regular Meeting	August 26, 2024
Monday	Regular Meeting	September 9, 2024
Monday	Regular Meeting	September 23, 2024
Monday	NONE	October 7, 2024
Monday	Regular Meeting	October 21, 2024
Monday	NONE	November 11, 2024
Monday	Regular Meeting	November 18, 2024
Monday	NONE	November 25, 2024
Monday	Regular Meeting	December 9, 2024
Monday	NONE	December 23, 2024

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